Application form for employment

Please complete this application form electronically and return it via email in a Word format to [recruitment@playtothecrowd.co.uk](mailto:recruitment@playtothecrowd.co.uk). The boxes will expand to fit your text.

If you would find it easier to express your interest in an alternative format (e.g. video, recorded audio, etc.), or if there is anything we need to do or know to allow you to participate fully in our recruitment process, including interviews, please do contact us on [recruitment@playtothecrowd.co.uk](mailto:recruitment@playtothecrowd.co.uk) or 01962 840 440.

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| --- | --- | --- |
| Application  These personal details together with the details of your referees will be held in confidence and will be detached from your application prior to assessment. | | |
| Personal Information | | |
| Name |  | |
| Preferred pronouns |  | |
| Address |  | |
| Phone number(s) |  | |
| Email Address |  | |
| Do you have any work permit restrictions?  If appointed, you will be asked for proof of your right to work in the UK. | Yes | No |
| If yes, please give details: | |
| Do you have any convictions not considered spent under the Rehabilitation of Offenders Act 1974?\* | Yes | No |
| If yes, please give details: | |
| Are you DBS checked | Yes | No |
| If yes, please give your DBS update service number: | |
| References  Please give the details of two referees, one of whom should be your present or most recent employer, if applicable.  *References may be taken up before interview or prior to an offer being made. If you would prefer us not to take up references until an offer has been made, please indicate below.* | | |
| Name |  | |
| Email Address |  | |
| Phone Number |  | |
| Relationship to you |  | |
| Reference can be taken before a job offer is made | Yes | No |
|  | | |
| Name |  | |
| Email Address |  | |
| Phone Number |  | |
| Relationship to you |  | |
| Reference can be taken before a job offer is made | Yes | No |

\* Applications from ex-offenders are welcomed and will be considered on their merit. Convictions that are irrelevant to this job will not be taken into account. You are required to disclose any convictions, which are not 'spent' by virtue of the Rehabilitation of Offenders Act 1974.

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| --- | --- | --- | --- | --- | --- | --- | --- |
| Application | | | | | | | |
| Which position are you applying for? | |  | | | | | |
| Where did you hear about this vacancy? | |  | | | | | |
| Education and Qualifications  If qualifications were obtained outside the UK, please give an indication of the level | | | | | | | |
| School / College / Establishment | Qualification | | | Grade | | | Date Achieved |
|  |  | | |  | | |  |
| Employment History  Please give details of your employment history (paid or voluntary), starting with your most recent post. | | | | | | | |
| Company / Organisation | Dates of employment | | | Job Title, Key Responsibilities and reason for leaving or wanting to leave | | | |
|  |  | | |  | | | |
| Current (or most recent) salary | | | | | | | |
|  | | | | | | | |
| Any time not accounted for (unemployment, travel for example) | | | | | | | |
|  | | | | | | | |
| Application Information | | | | | | | |
| If you were offered this position, when would you be available to start working with us? | | |  | | | | |
| If offered this position, will you also work somewhere else? | | | Yes | | | No | |
| If yes, please give details: | | | | |
| Supporting Statement  In reference to the Person Specification and Job Description, please indicate why you consider yourself to be a suitable candidate for this position. Explain why you are applying for this position and ensure you explicitly address all criteria listed in the job description.  (Maximum 1000 words) | | | | | | | |
|  | | | | | | | |
| Additional Information  Please list any other skills, training, membership of professional bodies or qualifications that you wish to share. | | | | | | | |
|  | | | | | | | |
| Please give details of your hobbies, interests and other social activities that you enjoy and wish to share. | | | | | | | |
|  | | | | | | | |
| Declaration | | | | | | | |
| I declare that the information given in this application is, to the best of my knowledge and belief, true and complete. I understand that this information will be treated as part of any subsequent Contract of Employment, and that if any of this information is found to be false or misleading, my application may be disqualified, or any offer of employment withdrawn.  I hereby consent to the processing of sensitive personal data, as defined in the Data Protection Act 1998, and any subsequent GDPR 2018 legislation.  Play to the Crowd will process this data anonymously, and may share it anonymously with selected thirds parties in order to fulfil statutory or contractual obligations. | | | | | | | |
| Signed | | | | | Date | | |

Please also complete our Equality, Diversity and Inclusion Monitoring Form:

<https://docs.google.com/forms/d/1LOAtM8ZSJAtIDNL5gAJSq4t1jpCGB4SNTx6JcYyohIo/edit>